

BROOKHAVEN TAKES FIRST STEPS IN SOLIDIFYING MUNICIPAL GOVERNMENT SERVICES AND CITY MANAGEMENT STRUCTURE

City Council Awards Contracts for IT, Finance, Courts, and Communications and Community Engagement

BROOKHAVEN, GA, December 18, 2012 – As leaders of Georgia’s newest City, Brookhaven Mayor and City Council held several meetings over the past week to adopt resolutions, pass ordinances, award government services contracts and appoint interim public administrators. The primary objective was to outline how the City will conduct business following its incorporation.

At those meetings Council members discussed how best to help the City start serving its residents. One critical area for Council was to determine which service providers the City would choose for the seven Municipal Government Services contracts.

The Governor’s Commission on Brookhaven initiated the service provider search process when it issued a Request for Proposals for Municipal Government Services on October 12, 2012. Following an extensive review process, the City of Brookhaven awarded contracts and initial task orders for four of its seven Municipal Government Services work packages.

“Throughout the selection process we felt it vital to make prudent and fiscally conservative selections,” said Brookhaven Mayor J. Max Davis. “We carefully examined all bids and proposals to help make the most strategic and cost-effective decisions for the citizens of Brookhaven. Each of the firms receiving contracts and initial task orders provide the best overall value to the City of Brookhaven for Municipal General Government Services requirements.”

The procurement was conducted using the Performance Price Trade-off procedures where Mayor and Council reviewed the recommendations of the Proposal Evaluation Team and carefully considered the findings of the Capabilities and Approaches, Performance Confidence and Cost/Price evaluation panels.

The City received 21 work package offers from 14 firms for a total of seven individual work packages. Several firms submitted proposals to provide multiple services to the City of Brookhaven. After discussion and review the City decided to award contracts and initial task orders to four of the seven work packages.

- Information Technology Services
- Finance and Administration
- Municipal Courts
- Communications and Community Engagement

The Governor's Commission arrived at their recommendations based on the criteria established in the General Instructions to Offerors and the group's assessments of the Offerors' capability to provide the subject services, confidence in their ability to perform the requirements, and the proposed fully burdened prices.

In addition to providing four awards via a highly competitive bid process, the Mayor and Council also appointed interim experienced interim public administrators for management of the City services and staff. Marie Garrett was selected to serve as the Interim City Manager and JD Clockadale was appointed as the City's temporary Deputy City Manager.

Marie Garrett has extensive professional experience in municipal government management and has served as an interim City Manager for the City of Johns Creek, Ga., as a City administrator for the City of Alpharetta, Ga., and has worked as a consultant for numerous Georgia counties and cities including the cities of Milton and Canton, and Cobb and Forsyth Counties. Her knowledge, skill and understanding of municipal government public administration makes Garrett the ideal interim City Manager. Garrett will work part time in her role to assist the City with critical planning, administration and development until a permanent City Manager is in place.

JD Clockadale is a Brookhaven resident and was one of the five members of the Governor's Commission for the City of Brookhaven. Clockadale has been involved in developing Brookhaven while serving as founding board member of both Brookhaven Yes and Citizens for North DeKalb. He has wide-ranging experience as a project manager and served as the director of strategic marketing promotions for RaceTrac Petroleum, Inc., was the owner and managing partner for Impero, LLC and worked as a financial and insurance representative for Prudential. Clockadale is serving as the temporary Deputy City Manager until the City Manager role can be filled on a permanent basis.

"We have taken proactive measures to ensure the City is supported with experienced professionals to help us do the business of the people from the start," said Mayor Davis. "We have a lot of work ahead of us but we've started out with a team who knows how to get a City prepared to start working efficiently."

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For more information on the City of Brookhaven visit www.brookhaven-ga.us or call 404-637-0500.