



May 31, 2024

SENT VIA ELECTRONIC

Cooper Carry

Bethany Rosser

191 Peachtree Street NE

Atlanta, GA 30303

bethanyrosser@coopercarry.com

RE: 24-005: LaVista Park Master Plan– Intent to Award

In compliance with solicitation conditions, as described in the above-referenced Invitation to Bid, this letter shall serve as an official notification of the City of Brookhaven's intent to enter into a contract with your company. The contract, for which you are being considered for award, is estimated to be in the amount of \$56,000

In further compliance with the City of Brookhaven solicitation conditions, you may now proceed with acquiring and providing (within three (3) days) the following documents as outlined in the solicitation conditions:

1. Original Certificate of Insurance as indicated below, executed by an authorized representative of the insurer:
 - Workers ' Compensation
 - Comprehensive General Liability
 - Automotive Liability (Owned, hired, and non-owned)
2. W9

Thank you for your interest in doing business with the City of Brookhaven.

Sincerely,

Purina Alexander

