Confiscated Funds: The Brookhaven Police Department's Confiscated Funds come from three sources; U.S. Department of Justice, U.S. Department of Treasury and State forfeitures. The relationship between the Brookhaven Police Department and these three sources are generally criminal investigations that are worked in conjunction between these agencies.

Budget and Staffing

Given the unpredictable nature of the actual receipt of forfeiture funding, expenditures are contingent on actual forfeitures received and prior year unspent balances. Any expenditures will be appropriated at the beginning of 2017 based on 2016 year-end results and any unspent balances from prior years. There are no positions budgeted in this restricted fund.

As a matter of policy, and certain state and federal restrictions, forfeiture revenue is generally spent only on non-recurring expenditures such as training and equipment.

2016 Initiatives

In 2016, the Police Department participated in joint investigations with the U.S. Department of Justice, U.S. Department of the Treasury and State agencies including the Drug Enforcement Administration (DEA), Federal Bureau of Investigation (FBI), U.S. Immigration and Customs Enforcement (ICE), DeKalb County District Attorney's Office, Georgia Bureau of Investigation (GBI) and U.S. Marshals Office.

2017 Budget Adjustments

The revenue and expenditure data in the following table are for planning purposes only. Actual expenditures are contingent upon forfeitures realized and prior year unspent balances.

2017-2021 Fund Projection

	2017	2018	2019	2020	2021
Beginning Balance	$74,893	$59,993	$38,093	$38,093	$44,093
Revenues	50,000	55,000	60,000	66,000	72,600
Expenditures	64,900	76,900	60,000	60,000	65,000
Ending Balance	$59,993	$38,093	$38,093	$44,093	$51,663

Contact Information: Gary Yandura, Chief of Police (404) 637-0590
gary.yandura@brookhavenga.gov

Streetlight Special Revenue Fund: The Streetlight Special Revenue Fund was established to facilitate the installation, maintenance and operation of streetlights within the public right-of-way. The revenues of the fund are collected from the annual Streetlight Special Assessment Fee which is billed and collected through the property tax bill. The streetlight fee is assessed based on a unit rate per right-of-way frontage foot. The streets in the City with streetlights are divided into 145 streetlight districts with each district having its own rate based on the cost of the streetlights and the length of the streets within the district. The rates range from $0.40 per frontage foot to $2.12 per frontage foot. The assessment and the fund is managed by the Public Works Department.

The installation and maintenance of the streetlights is performed by the Georgia Power Company, which owns the lights, and is billed to the City, along with the cost of power, on a monthly basis as part of an established lease fee for each light.

Budget and Staffing

Streetlight Fund	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Assessment Fee Revenue	$412,402	$475,000	$475,000	$427,511	($47,489)	(10.0%)
Reserves	0	0	0	22,489	22,489	100%
Non-Personal Services	$425,365	$475,000	$475,000	$450,000	($25,000)	(5.3%)
Staffing (incl. vendor positions)	0.0	0.0	0.0	0.0	0.0	N/A

Please see the appendices of this budget document for revenue and expense details. FY 2015 Streetlight funding was accounted for in the General Fund

2016 Initiatives

In 2016, the City accepted into its system and began to be responsible for the cost of operating and maintaining the approximately 200 pedestrian street lights on Buford Highway between the Atlanta city limit and Afton Lane. These streetlights were installed by the Georgia Department of Transportation as part of the recently completed sidewalk construction. Also in 2016, the Georgia Power Company initiated an audit of all the streetlight fixtures within the City. The audit is being done to confirm the monthly lease billing for the lights and in anticipation of the conversion to LED streetlights.

2017 Budget Adjustments

With the completion of the Georgia Power audit, in 2017, the Public Works Department will analyze and review the costs for each Streetlight District in the City and recommend any adjustments to the Streetlight Special Assessment Fee to cover the cost of the lights within each district. It is expected that the Georgia Power Company will begin the conversion of all

streetlights to LED fixtures in 2017. There will be no cost to the City for this conversion and the lease rates for each streetlight billed by Georgia Power will remain the same.

2017-2021 Fund Projection

	2017	2018	2019	2020	2021
Beginning Balance	$378,189	$355,700	$335,700	$315,700	$295,700
Revenues	427,511	430,000	430,000	430,000	430,000
Expenditures	450,000	450,000	450,000	450,000	450,000
Ending Balance	$355,700	$335,700	$315,700	$295,700	$275,700

Contact Information: Richard Meehan, Public Works Director (404) 637-0520
richard.meehan@brookhavenga.gov

Enhanced 911 Fund: Via the City's contract with the Chattahoochee River 911 Authority (ChattComm), City and County Public Safety agencies are provided with superior public safety communications services through the use of state-of-the-art equipment, effective ongoing training, caring and dedicated employees and by actively seeking ways to improve. This includes: (1) providing timely, lifesaving assistance in all emergencies, (2) handling non-emergency calls efficiently and (3) providing accurate information to internal and external callers. As the first link in the chain of Public Safety responses, it is Chattcomm's mission to provide courteous, reliable and professional service to the citizens and visitors of the City of Brookhaven.

Funding for these services are provided via a monthly charge of $1.50 on all telephone and communications services provided within the City. As noted in the table below, the monthly charge of $1.50 is insufficient to cover the cost of this service. As such, the City's service agreement with ChattComm is supplemented with a transfer from the City's General Fund which is customary in all E-911 Centers throughout the country. The City reduces the 911 expense as a member of the four agency ChattComm cooperative. ChattComm shares the combined costs on our Computer Aided Dispatch Software which is provided through our dispatching services.

Budget

Enhanced 911 Funds	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Revenues	$610,184	$720,000	$720,000	$820,000	$100,000	13.9%
Transfers In	328,150	305.500	305,500	255,000	(50,500)	(16.5%)
Operating Costs	$938,334	$1,025,500	$1,025,500	$1,075,000	$49,500	4.8%

Please see the appendices of this budget document for revenue and expense details.

2016 Initiatives

The City continues its efforts in identifying cellular phone service providers. Due to recent communications technology advances resulting in major service users developing their own communications networks, the City has engaged a third-party in an effort to ensure that the services providers are remitting the correct revenue amount. Also during 2016, ChattComm developed a direct link to DeKalb County Fire and Rescue to eliminate the manual transfer of fire and emergency medical service calls. This CAD Interface provides a quicker response by an average over one minute overall.

2017 Budget Adjustments

The 2017 budget is expected to see a decrease of $50,500, or 16.5%, in the supplement necessary from the general fund to support City E911 operations. This is due to an additional $100,000 in E911 revenue from growth of new cellular service providers.

Five Year Projection

Sources of Funds	2017	2018	2019	2020	2021
E911 Charges	$820,000	$861,000	$904,050	$949,253	$996,715
Transfer from General Fund	255,000	214,000	170,950	125,747	78,285
Total	$1,075,000	$1,075,000	$1,075,000	$1,075,000	$1,075,000

Uses of Funds	2017	2018	2019	2020	2021
Cost of Services	$1,075,000	$1,075,000	$1,075,000	$1,075,000	$1,075,000
Total	$1,075,000	$1,075,000	$1,075,000	$1,075,000	$1,075,000

Please note that the current agreement expires mid-year 2019.

Contact Information: Gary Yandura, Chief of Police (404) 637-0590
gary.yandura@brookhavenga.gov

Special Tax District: The City's Police Department in an area or "special district" bound by interstate I-85 on the west, Briarcliff Road on the east and bisected by North Druid Hills Rd, provides for the safety and security of residents, businesses and the general public while on or in any property or facility therein. Five police officers act to deter crime, protect property, preserve the peace and enforce all federal, state and local laws within its jurisdiction. The cost of these patrol services are funded by the imposition of additional property taxes, negating any additional cost of services to the balance of City property owners.

Beginning in 2016, district property owners have been remitting a tax of 6.45 mills ($6.45 for every $1,000 of real property value), which is in addition to the 2.74 mills ($2.74 for every $1,000 of real property value) every City property owner remits.

Budget and Staffing

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Property Taxes	$85,808	$397,809	$397,809	$488,713	$90,904	22.9%
Payment in Lieu of Taxes	78,555	55,644	55,644	46,099	(9,545)	(17.2%)
Total	$164,363	$453,453	$453,453	$534,812	$81,359	17.9%

Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Personal Services	$245,858	$341,688	$341,688	$364,422	($22,734)	(6.7%)
Non-Personal Services	178,986	111,765	111,765	170,390	(58,625)	(52.5%)
Total	$424,844	$453,453	$453,453	$534,812	$81,359	17.9%
Staffing	5.0 Sworn	5.0 Sworn	5.0 Sworn	5.0 Sworn	0.0	N/A

Please see the appendices of this budget document for revenue, expense and staffing details.

2016 Initiatives

With the continued investment in the Special Tax District, the tax digest has grown by almost 16% in the last two years. Coupled with adoption of the millage rate of 6.45 in 2016, sufficient revenues are being generated.

2017 Budget Adjustments

Continue to evaluate police and public safety in the area.

2017-2021 Fund Projection

	2017	2018	2019	2020	2021
Beginning Balance	($188,568)	($18,178)	$253,223	$570,777	$779,860
Revenues	534,812	588,293	647,122	711,834	783,017
Expenditures	364,422	316,892	329,568	502,751	527,889
Reserve	170,390	271,401	317,554	209,083	255,182
Ending Balance	($18,178)	$253,223	$570,777	$779,860	$1,034,988

Contact Information: Gary Yandura, Chief of Police (404) 637-0590
gary.yandura@brookhavenga.gov

Hotel/Motel Tax Fund: The purpose of the Hotel/Motel Tax fund is to strengthen the positive awareness of the City as a convention and visitor destination and stimulate economic development and growth for the community. This includes driving demand for Brookhaven area product(s) in the cultural, recreation, entertainment and travel marketplaces to create jobs; stimulate fresh revenue streams for locally owned businesses, and help fuel increases in tax revenues which are invested back into improving our neighborhoods, parks, city infrastructure and programs for our children.

The City has adopted a tax rate of 5% or five-cents on every dollar expended on lodging at the hotels and motels in the city of Brookhaven. State law provides that 60% or three-cents of the five cents may be transferred to the City's General Fund for "unrestricted" purposes. The remainder (40% or two-cents of the five-cents) must be expended on the promotion of events or marketing of activities to bring visitors (i.e. uses of lodging) into the City.

Budget

Hotel/ Motel Tourism	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Hotel Motel Revenues	$1,918,124	$1,800,000	$1,800,000	$2,200,000	$400,000	22.2%
Marketing/ Promotions	100,561	720,000	720,000	880,000	160,000	22.2%
Transfer to General Fund	$1,148,277	$1,080,000	$1,080,000	$1,320,000	$240,000	22.2%

Please see the appendices of this budget document for revenue and expense details.

2016 Initiatives

At the close of 2015, the City entered into contract with Discover DeKalb, a qualified Direct Marketing Organization (DMO) and arm of DeKalb County. On behalf of the City and the Cherry Blossom Festival, it provided or mailed 7,500 promotional postcards, placed ads in local and regional publications and engaged a digital campaign including blogs, web-page presence, e-newsletters and promoted special hotel rates. Specific events / publications impacted from these efforts include the Cherry Blossom Festival, the Georgia Travel Management, Brookhaven Chili Cook Off, various billboards, Atlanta Magazine, We Love BuHi, etc.

2017 Budget Adjustments

The City will continue the business relationship with Discover DeKalb and evaluate promotion and marketing alternatives. Also during 2017, the City will work with Discover DeKalb to develop a plan for City Council consideration to draw down the approximately $1 million residual balance of restricted hotel / motel revenues from 2013-2015. This plan will be presented to City Council during the second quarter 2017.

Five Year Forecast

Below is a five-year revenue and expenditures forecast of the Hotel Motel Tax Fund:

Hotel/ Motel Tourism	**2017**	**2018**	**2019**	**2020**	**2021**
Hotel Motel Revenues	$2,200,000	$2,310,000	$2,425,500	$2,546,775	$2,674,114
Total	$2,200,000	$2,310,000	$2,425,500	$2,546,775	$2,674,114

Uses of Funds	**2017**	**2018**	**2019**	**2020**	**2021**
Hotel Motel Revenues	$880,000	$924,000	$970,200	$1,018,710	$1,069,646
Marketing/ Promotions	1,320,000	1,386,000	1,455,300	1,528,065	1,604,468
Total	$2,200,000	$2,310,000	$2,425,500	$2,546,775	$2,674,114

Contact Information: James Tsismanakis (770) 492-5011
jamest@dcvb.org

HOST Special Revenue Fund: The Homestead Option Sales Tax (HOST) provides a combination of property tax relief for homeowners (using at least 80 percent of receipts) and funding for capital projects (up to 20 percent). The HOST was approved by County voters on March 18, 1997, pursuant to OCGA 48-8-102. Starting on July 1, 1997, an additional one cent sales tax was collected by retailers and remitted to the Georgia Department of Revenue on certain transactions in DeKalb County. The tax relief portion of HOST is managed by DeKalb County, while the capital project funding is remitted to the City for programming.

The HOST Special Revenue Fund was created to segregate these revenues from the General Fund. HOST revenue is the City of Brookhaven's primary funding source for capital projects, infrastructure maintenance and capital equipment. Beginning with the 2017 budget, the City will be accounting for capital projects within a capital project fund as these projects typically span more than one fiscal year.

Budget and Staffing

HOST Special Revenue Fund	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Revenue	$6,027,562	$4,850,000	$4,850,000	$6,200,000	$1,350,000	27.8%
Expenditures	4,443,721	4,850,000	4,850,000	6,200,000	1,350,000	27.8%
Transfers to Capital Project Fund	0	0	0	0	0	0.0%
Total	$4,443,721	$4,850,000	$4,850,000	$6,200,000	$1,350,000	27.8%
Staffing (includes vendor positions)	0.0	0.0	0.0	1.0	1.0	n/a

Please see the appendices of this budget document for revenue, expense and staffing details.

2016 Initiatives

In 2016, HOST expenditures were approved for several departments including Public Works ($2.0 million), Parks & Recreation ($2.5 million) and the Police Department ($250,000). Public Works primarily uses HOST revenue for street paving and sidewalk installation while Parks & Recreation uses HOST revenue for implementation of the Parks Master Plan – Site Specific Plans and recreation facility improvements. During 2016, the Police Department purchased various equipment with HOST revenues.

2017 Budget Adjustments

The 2017 Proposed Budget includes $2.77 million for Public Works, $2.87 million for Parks & Recreation and $559,770 for the Police Department.

The Public Works funding level provides $2.1 million for street paving, $300,000 for sidewalks, $100,000 for transportation improvements associated with the Comprehensive Transportation Plan (engineering and design of intersection improvements at Windsor Parkway and Osborne Road), $100,000 for the next phase of the Ashford Dunwoody Corridor Study and $165,360 for a capital program manager. A list of specific streets to be paved during 2017 follows this fund summary.

The 2017 HOST funding level of $2,874,870 for the Parks & Recreation Department provides $2.5 million for Parks Master Plan implementation, $244,870 for recreation facility improvements, $105,000 for recreation equipment and $25,000 for a 15-passger van. A list of specific Park Master Plan improvements, recreation facility improvements and recreation equipment follows this fund summary.

The 2017 HOST funding level of $559,770 for the Police Department provides for the acquisition of various equipment including fixed cameras and license plate readers (LPRs), the start-up costs for a dedicated traffic unit, a K-9 officer and a mobile speed trailer. A list of specific equipment expenditures proposed in 2017 from HOST revenues for the Police department follows this fund summary.

2017-2021 Fund Projection

	2017	2018	2019	2020	2021
Beginning Balance[1]	$8,099,500	$8,099,500	$7,799,500	$7,199,500	$5,899,500
Revenues	6,200,000	6,200,000	6,200,000	6,200,000	6,200,000
Expenditures	6,200,000	6,500,000	6,800,000	7,500,000	8,000,000
Ending Balance	$8,099,500	$7,799,500	$7,199,500	$5,899,500	$3,899,500

1. Additional appropriation of $1,500,000 is phase 2 funding that will take place in fiscal 2016.

Contact Information: Carl Stephens, Finance Director (404) 637-0470
carl.stephens@brookhavenga.gov

Public Works 2017 Proposed Street Reconstruction and Paving (Funded via HOST revenue and anticipated state aid)

NOTE: This reconstruction and paving list totals $4 million and includes $2.1 million in 2017 HOST revenue, $1.5 million in 2016 residual HOST revenues and $400,000 in state aid. This list is subject to change based on the results of the procurement process and actual RFP responses. The final list will be included in the contract award for 2017 paving during the second quarter of 2017.

2017 Proposed Street Reconstruction

Street	From	To
Alden Place Dr	Caldwell Rd	NW End
Aragon Way	N Thompson Rd	Ashford Rd
Bailiff Ct	West End	Osborne Rd
Bellaire Dr	Peachtree Rd	Bellaire Dr
Beverly Woods Ct	SW End	Chamblee Dunwoody Rd
Brookhaven Gln	Osborne Rd	NE End
Brookhaven Trce	SW End	Ashford Dunwoody Rd
Chamdun Pl	West End	Chamblee Dunwoody Rd
Club Dr	E Club Ct	Peachtree Rd
Dickson St	South End	Windsor Pkwy
Duncan Dr	Bragg St	Georgian Ter
Dunex Hill Ln	SE End	Buford Hwy
Dunwoody Ter	E Nancy Creek Dr	North End
Fala Pl	South End	Windsor Pkwy
Foresta Ct	SW End	Granger Dr
Granger Ct	West End	Granger Dr
Haven Glen Ln	West End	Osborne Rd
Park Ave	West End	Apple Valley Rd
Park Creek Cv	West End	Park Creek Ln
Park Creek Ln	NW End	Donaldson Dr
Park Vista Dr	Lenox Park Blvd	NE End
Poplar Springs Dr	Drew Valley Rd	Drew Valley Rd
Tanbark Ct	South End	Hampton Hall Dr
Telfair Way	Johnson Ferry Rd	SE End
Trentwood Pl	N Thompson Rd	Ashford Rd
Wilmont Dr	West End	Clairmont Rd
Wycherly Ct	Ragley Hall Rd	SE End
Wyndale Ct	West End	Chamblee Dunwoody Rd

2017 Proposed Street Resurfacing

Street	From	To
Antioch Dr	Mabry Rd	Georgia Ave
Ashford Pt	South End	Harts Mill Rd
Battleford Ct	South End	W Nancy Creek Dr
Bramblewood Dr	Buford Hwy	NW End
Brookhaven Close	SW End	Ashford Dunwoody Rd
Bubbling Creek Rd	Donaldson Dr	Harts Mill Rd
Cheshire Way	Caldwell Rd	Valvedere Dr
Chesson Ct	W Nancy Creek Dr	NW End
Dorby Close	Dorby Park Dr	NE End
Dorby Park Dr	Osborne Rd	East End
Etowah Dr	Appalachee Dr	Oostanaula Dr
Fairhill Ln	Fairway Cir	East End
Fairway Cir	Brookshire Ln	Fairhill Ln
Fernwood Cir	Sylvan Cir	Dresden Dr
Flowerland Dr	Harts Mill Rd	Watkins Pl
Fox Glen Ct	Harts Mill Rd	North End
Georgia Ave	Madison Ave	Antioch Dr
Greenwood Close	Evergreen Dr	City Limits
Harts Mill Ln	Harts Mill Rd	Harts Mill Rd
Haven Brook Ln	Osborne Rd	East End
Haven Brook Pl	West End	Haven Brook Ln
Hillview Ave	South End	Windsor Pkwy
Jonathon Ln	Fairway Cir	North End
Lanier Dr	Windsor Pkwy	Hearst Dr
Madison Ave	Georgia Ave	Antioch Dr
Mendell Cir	West End	Osborne Rd
Newhaven Cir	Harts Mill Rd	North End
Oostanaula Dr	South End	Canoochee Dr
Stratfield Dr	NW End	Stratfield Cir
Watkins Pl	Harts Mill Rd	Flowerland Dr
Woodrow Way	Windsor Pkwy	Breton Ct
Woodsdale Rd	Goodwin Rd	City Limits

Parks & Recreation 2017 Proposed Budget – HOST Funding Expenditures

Blackburn Park Master Site Plan ($1.5 million)
Other park capital investments ($1.0 million)

Ashford Park: Tricycle Track around the playground, Construction of a cookout patio, Tennis Court Seating Area, Loop Trail
Georgian Hills: Adventure Play Area, Concrete Multi-Use Walkway, Open Air Seating Area, Outdoor Half-Court Basketball Court
Fernwood Park: Demolition and removal of existing wood bridge and timber sidewalk, rebuild existing bridge (10' wide boardwalk)
Murphey Candler Park: Parking improvements (projects 7, 8, 11, 14)
Osborne Park: Remove Invasive Plant Material
Lynwood Park: Parking Space Expansion

Recreation facilities improvements from HOST funding in 2017 totaling $244,870 include repairs to the Murphey Candler Park pool, tennis court crack repair at the Blackburn Park Tennis Center and improvements to Lynwood Park Recreation Center.

Recreation equipment expenditures from HOST funding in 2017 totaling $105,000 includes eight shade structures for aquatic facilities, one netting for athletic fields, one piece of gymnastic equipment, two tennis court backboards, four athletic field goals, four athletic field bleachers and two portable pitching mounds. These investments will allow replacement of non-compliant bleachers and goals.

The proposed passenger van ($25,000) will allow the City to transport children attending summer day camp, and senior adult program participants on various field trips around the area. This van would also be available for use by other City departments.

Police Department 2017 Proposed Budget – HOST Funding Expenditures

Public Street Cameras / License Plate Readers (LPRs)	$356,000
Traffic Unit Start-up Equipment (primarily 3 vehicles)	$150,000
Electronic Sign Board / LPR / Speed Trailer	$34,770
Replacement Police K-9	$19,000

Debt Service: The debt service fund accounts for the payment of principal and interest as well as the related annual costs of the City's general long-term debt. Currently, the City's long-term debt (City obligations greater than one year in length) consists of only capital leases. Debt obligations currently accounted for include the following:

Debt Purpose	Initial Obligation	Terms	Balance 12/31/16	Balance 12/31/17
Various Technology Equipment	$1,000,000	Issued: 1/28/13 Due: 1/28/18 Rate: 1.890% $211,482 annually	$411,267	$207,559
Motorola Radios	$172,973	Issued: 6/28/13 Due: 7/1/18 Rate: 4.108% $38,985 annually	$73,418	$37,447
57 Patrol Vehicles w/Mobile Radios	$1,700,000	Issued: 11/18/13 Due: 5/18/17 Rate: 3.000% $45,124 monthly	$208,188	$ 0
3 Police Cars	$116,256	Issued: 6/29/15 Due: 7/29/19 Rate: 1.710% $24,081 annually	$69,840	$46,954

Currently, all debt is being funded via a transfer-in from the General Fund.

Budget

Debt Service	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Principal	$764,022	$780,364	$780,364	$508,215	($272,149)	(34.9%)
Interest	52,012	35,672	35,642	15,024	(20,648)	(57.9%)
Total	$816,034	$816,036	$816,006	$523,239	($292,797)	(35.9%)

Please see the appendices of this budget document for revenue and expense details.

2016 Initiatives

The City did not enter into any additional debt in 2016 and the debt service on all outstanding debt is current.

2017 Budget Adjustments

The City is not projecting to enter into any additional debt at this time.

Five Year Projection

Sources of Funds	2017	2018	2019	2020	2021
Transfers In	$523,239	$274,547	$24,081	$0	$0
Total	$523,239	$274,547	$24,081	$0	$0

Uses of Funds	2017	2018	2019*	2020	2021
Debt Service	$523,239	$274,547	$24,081	$0	$0
Total	$523,239	$274,547	$24,081	$0	$0

*It is anticipated that a general obligation debt issuance will be advanced for voter consideration in late 2018 for the completion of the Parks Master Plan, transportation improvements, Peachtree Creek Greenway, construction of a City Hall and other investments identified in various planning documents.

Contact Information: Carl Stephens, Finance Director (404) 637-0470
carl.stephens@brookhavenga.gov

Stormwater Fund: The Stormwater Fund was established to segregate revenues and expenses for the operation of the City's Stormwater Utility including staffing, management, maintenance, operations, assessment, inspection and capital improvements to publicly owned stormwater facilities in the City. The revenues of the fund are collected from the Stormwater Utility Assessment Fee which is billed and collected through the annual property tax bill. The Stormwater Utility Fee is assessed at a rate of $5 per month ($60 per year) per Equivalent Residential Unit (ERU). Single family residential properties and townhomes are assessed at one (1) ERU per parcel. Multi-family properties and condominiums are assessed at one-half (0.5) ERU per unit. Non-residential properties are assessed at one (1) ERU for each 3,000 square feet of impervious area. The Stormwater Fund is managed within the Public Works Department.

Budget and Staffing

Stormwater Fund	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	$ Variance	% Variance
Assessment Fee Revenue	$1,613,629	$1,775,000	$1,775,000	$1,626,980	-$148,020	-8.3 %
Personal Services	0	0	0	0	0	0 %
Non-Personal Services	1,122,484	2,631,589	2,840,644	2,156,532	(684,112)	(24.1 %)
Total	$1,122,484	$2,631,589	$2,840,644	$2,156,532	($684,112)	(24.1 %)
Staffing (incl. vendor positions)	1 Full-time 1 Part-time	1 Full-time 1 Part-time	1 Full-time 1 Part-time	2 Full-time	1 Part-time	n/a

Please see the appendices of this budget document for revenue and expense detail.

2016 Initiatives

The Stormwater Utility completed the Nancy Creek Watershed Improvement Plan that was initiated in 2015. In addition to the continued maintenance and capital improvements to the existing stormwater system, the utility also completed the design of several projects to capture and convey stormwater runoff in areas where the existing system is inadequately performing along South Bamby Road, Osborne Road, Windsor Parkway and Stratfield Drive. Construction of the Windsor Parkway stormwater improvements were completed in 2016. The utility also initiated and completed a study to evaluate and recommend improvements to the existing culvert under Dresden Drive at South Bamby and the drainage basin that flows through the culvert. The utility completed the its third year (60% completed to date) of the scheduled 5-year system inventory and inspection program.

2017 Budget Adjustments

The 2017 Proposed Budget for the Stormwater Fund represents a decrease of $684,112 from the 2016 approved budget. The decrease is attributed primarily to changes in the appropriation for capital improvements to the system. The 2016 adopted budget included an appropriation for capital improvements based on using the entire fund balance carried forward from prior years, a

level of spending that was not manageable with current staffing and resources. The appropriation for capital improvements in the 2017 Proposed Budget reflects a spending level in line with the current staffing and resources and reflects the spending down of the fund balance over a five-year period.

The 2017 planned capital stormwater improvements include the construction of three major residential drainage system expansion and upgrade projects that are currently under design. These projects will add additional storm drain structures, both in the right-of-way and on easements on private property, to collect and convey stormwater runoff where the existing drainage network is inadequate. The three projects are South Bamby Road/Carlton Place in Ashford Park, Stratfield Drive in Cambridge Park, and Osborne Road in the Kendrick/Osborne neighborhood. The planned capital projects also include the implementation of the Year 1 improvements identified in the Nancy Creek Watershed Improvement Plan.

The recommended budget for operations activities includes the acceleration of the 5-year inventory and inspection cycle of the stormwater system to complete the remaining 40% of this initial cycle since the City was established. This will allow for a full system analysis and development of a five-year Capital Improvement Plan. The 2017 recommended funding level also includes the addition of half a vendor position by converting a shared Public Works/Stormwater Engineer position to a full-time Stormwater Engineer.

Finally, the 2017 proposed funding level includes estimated debt service costs for the financing associated with the acquisition of the PDK greenspace property.

2017-2021 Fund Projection

	2017	2018	2019	2020	2021
Beginning Balance	$2,145,900	$1,616,380	$1,058,935	$400,840	$13,370
Revenues	1,626,980	1,626,980	1,626,980	1,626,980	1,626,980
Expenditures	2,156,532	2,184,425	2,284,975	2,010,550	2,207,800
Ending Balance	$1,616,380	$1,058,935	$400,940	$17,370	($563,450)

During 2017, the Public Works Department will review the stormwater assessment fee structure and recommend modifications to generate additional resources to fund a backlog of projects and to make sustainable progress on the recommendations of the Nancy Creek Watershed Improvement Plan.

Contact Information: Richard Meehan, Public Works Director (404) 637-0520
richard.meehan@brookhavenga.gov