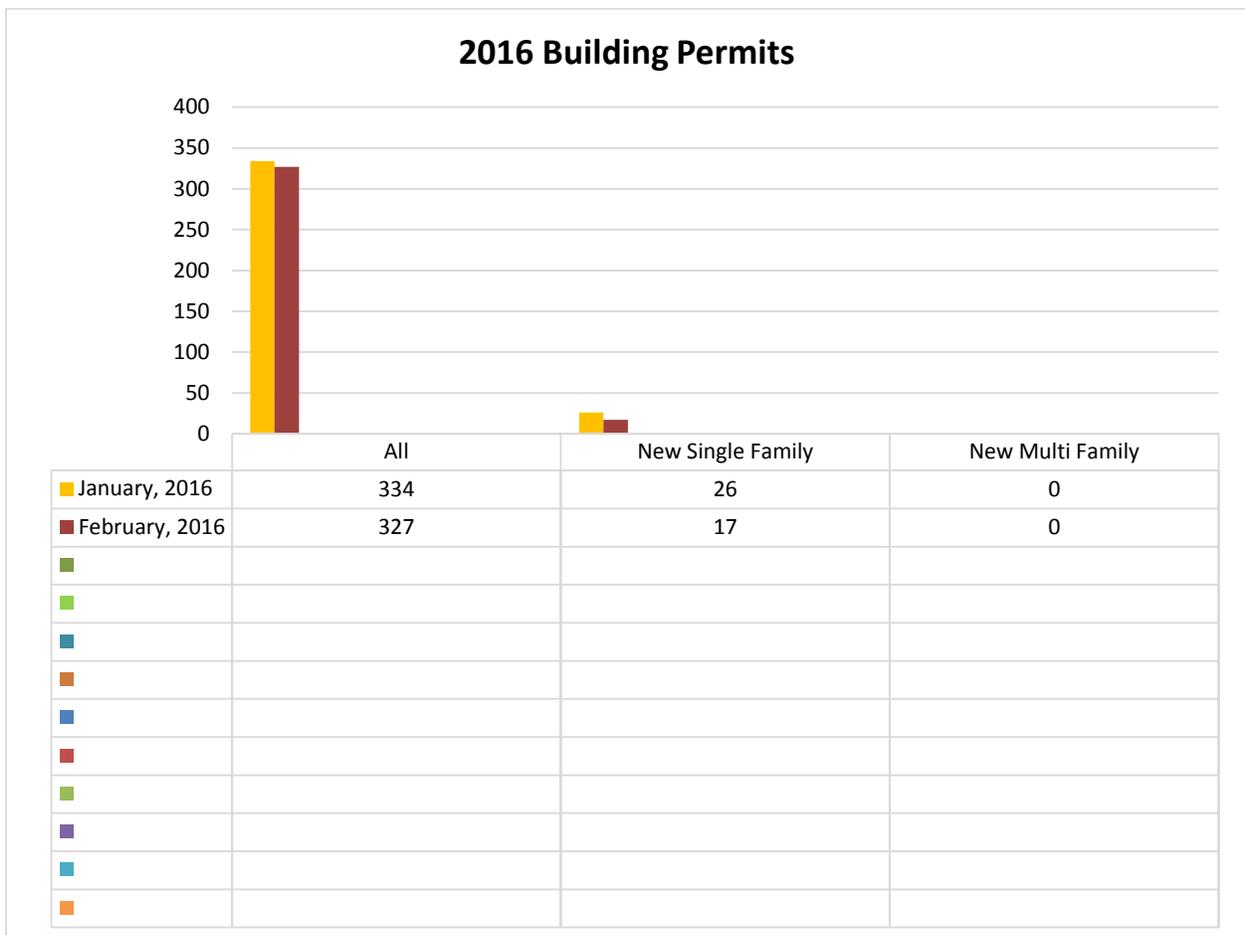




**TO:** Mayor and City Council  
**FROM:** Gary Yandura, City Manager  
**DATE:** March 8, 2016  
**SUBJECT:** February 2016 Departmental Highlights

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**Community Development**



### ZBA/Variances Filed in February 2016

File #	Address	Scope	Hearing Date
ZBA16-05	2940 Parkridge Drive	Reduce side yard setback from 8.5 feet to 5.5 feet to convert an existing carport into a garage with attic space on an existing single family residence	03/16/16
ZBA16-06	1087 Mendell Circle	Increase maximum lot coverage from 35% to 44% for construction of a single family residence	03/16/16
ZBA16-07	1897 North Druid Hills Road	To allow parking in the front yard of an O-I zoned parcel	03/16/16

### ZBA/Variances Heard in February 2016

File #	Address	Scope	Hearing Date	Action
ZBA16-01	2582 Ashford Road	Reduce front yard setback from 27 feet to 0.5 feet and increase maximum lot coverage from 35% to 41.06% for construction of a basement addition to an existing single family residence	02/17/16	Approved with Conditions
ZBA16-02	2480 Appalachian Drive	Reduce front yard setback from 30 feet to 9.5 feet (Etowah Drive) for construction of a single family residence	02/17/16	Approved with Conditions
ZBA16-03	1505 Grant Drive	Reduce average front yard setback from 45.2 feet to 30.8 feet and reduce side yard setback from 7.5 feet to 5.5 feet (east) for construction of a single family residence	02/17/16	Approved with Conditions to reduce average front yard setback from 45.2 feet to 37.0 feet.  The request to reduce side yard setback from 7.5 feet to 5.5 feet (east) for construction of a single family residence is Deferred to 3/16/16.
ZBA16-04	3942 East Brookhaven Drive	Reduce average front yard setback from 214.7 feet to 134 feet for construction of a single family residence	02/17/16	Approved with Conditions

### Rezoning Filed in February 2016

File #	Address	Scope	PC Hearing Date	CC Hearing Date
RZ16-02	3697, 3705, & 3713 Ashford Dunwoody Road	Rezone from R-75 & R-DT to R-A8 for the development of 17 townhomes units	04/06/16	04/26/16

### Rezoning Heard in February 2016

File #	Address	Scope	PC Hearing Date	PC Rec	CC Hearing	CC Rec
RZ15-09	1271, 1279, & 1283 Dresden Drive and 1264, 1268, 1272, 1276, & 1280 Peachtree View	Rezone from R-75 & RM-75 to RM-75 to develop 29 single family attached units	02/03/16	Recommended for Approval with Conditions	02/23/16	Approved with Conditions to rezone from R-75 to RM-75 to develop 28 single family attached units
SLUP15-09	3249 Buford Highway	Special Land Use Permit to allow for a gas station	02/03/16	Deferred to 03/02/16	03/22/16	N/A
SLUP15-10	3249 Buford Highway	Special Land Use Permit to allow for an alcohol outlet	02/03/16	Deferred to 03/02/16	03/22/16	N/A
SLUP15-11	3630, 3640, & 3646 Clairmont Road	Special Land Use Permit to allow for a gas station	02/03/16	Recommended for Approval with Conditions	02/23/16	Approved with Conditions
SLUP15-12	3630, 3640, & 3646 Clairmont Road	Special Land Use Permit to allow for an alcohol outlet	02/03/16	Recommended for Approval with Conditions	02/23/16	Approved with Conditions

## Code Enforcement Activity February 2016

Courtesy warnings issued (Notice of violation)	121
Letters of violation	10
Citations issued – Residential Property Violations	0
Citations issued – Commercial Property Violations	0
Signs picked up on city right of ways	226
Total inspections	642

## Building Inspection Activity February 2016

Plan reviews	69
Building inspections	749
Building inspections percent pass/fail	87%/13%

## Key Land Development Activity/Review February 2016

<b>Land Development Enforcement &amp; Inspection Activity</b>	
Tree removal permits	29
Stop Work Orders issued	12
Courtesy warnings issued (Notice of violation)	40
Total inspections	357
<b>Land Disturbance Permit Review</b>	
The Brookhaven Wiltshire	
Ashford Park Townhomes	
Blackburn Row	
Park Chase Landscape Revision	
Caliber Brookhaven Stormline Revision	
Skyland Brookhaven	
Total	6
<b>Land Disturbance Permit Issued</b>	
Caliber Brookhaven Stormline Revision	
Skyland Brookhaven	
Park Chase Landscape Revision	
The Brookhaven Wiltshire	
Blackburn Row	
Total	5
<b>Plat Review Activity</b>	
Townsend at Brookhaven Combination Plat	
Park Chase Final Plat	

2602 Caldwell Road Lot Split Plat	
2528 Appalachee Drive Combination Plat	
Brookhaven Walk Final Plat	
The Brookhaven Wiltshire Combination Plat	
Ashford Apartments Lots Split Plat	
Total	7
<b>Plats Approved</b>	
2602 Caldwell Road Lot Split Plat	
2528 Appalachee Drive Combination Plat	
Total	2

**Municipal Court**

<b>Municipal Court Activity</b>	<b>February 2016</b>
Case Filings	452
Number of Court Dockets	13
Court Docket- Number of cases on dockets	457
<b>Court Collections &amp; Agencies Payments</b>	
Base Fine	69,002.91
Contempt Charge	750.00
Processing Fee	12,904.96
Cash Bonds	33,280.00
Revenue Collected-Diverse Agencies	25,216.13
CB-Applied	5,390.00
Bond Forfeiture	515.00
Overage	50.00
<b>Monthly Cash Collections</b>	<b>147,109.00</b>
Paid to Diverse Agencies	25,216.13
Cash Bond Refunds/Returned	4,091.00
<b>Total Paid Out</b>	<b>29,307.13</b>
<b>NET</b>	<b>117,801.87</b>

## City Clerk

<b>City Clerk's Office Activities - February 2016</b>		
	Open Record Requests	35
	Agendas/Agenda Packets Managed	5
	Minutes Composed ( <b>Council, Dev. A, and Alcohol Board</b> )	5
	Executive Sessions Held (Council Only)	3
<b>Legislation and Contracts Approved by Mayor and Council -February 2016</b>		
<b>Ordinances</b>	<b>February 2016</b>	
Number	Description	
ORDRZ 2016-02-01	RZ15-09 Rockhaven 1271 & 1279 Dresden Dr. and 1264, 1268, 1272, 1276 Peachtree View	2/23/2016
ORDRZ 2016-02-02	SLUP15-11 3630, 3640 & 3646 Clarimaont Rd - Gas Station	2/23/2016
ORDRZ 2016-02-03	SLUP15-12 Permit to allow for an Alcohol outlet 3630, 3640, 3646 Clairmont	2/23/2016
<b>Resolutions</b>	<b>February 2016</b>	
Number	Description	Approval Date
RES2016-02-01	Stop signs - Intersection of Appalachee and Canoochee Drive	2/23/2016
<b>Contracts &amp;</b>	<b>Agreements - February 2016</b>	
Department	Description	Approval Date
Administration	Comcast Letter of Agreement	2/9/2016
<b>Policies</b>	<b>Adopted Policy - February 2016</b>	
	None	
<b>Moratoriums</b>	<b>Pending Moratoriums</b>	
Council	<b>Granite Curbing - 90 days - Until January 11:59 PM, March 8, 2016</b>	1/12/2016

## Communications

1. Coordinated MARTA community meetings
2. Photographed February Town Hall
3. Photographed Peachtree Creek Greenway Open House
4. Began layout work for Summer Activity Guide
5. Press releases, eblasts & web posts:
  - Public invited to MARTA development forum
  - Public meeting scheduled for Nancy Creek/Murphey Candler Watershed study
  - Skyland Trail closed due to washout
  - Applications open for Brookhaven Citizens' Police Academy
  - Community invited to Peachtree Creek Greenway Open House
  - Repairs on Skyland Trail to begin Monday

- Registration open for Brookhaven spring baseball league
  - Two MARTA TOD community meetings this week
  - Valentine's Dance is this weekend
  - Registration open for Spring Soccer Camp
  - Message from the mayor: Next town hall meeting is Feb. 22
  - Brookhaven to celebrate Arbor Day with tree planting
  - MARTA to delay Brookhaven rezoning request
  - District 4 MARTA community workshop is Thursday
6. Created Fee Schedule and Master Park Plan banners for homepage
  7. Maintained community calendar on website
  8. Assisted various departments with website updates
  9. Social media updates via Facebook, Twitter and NextDoor
  10. Fielded media requests
  11. Weekly Friday eblasts

### **Engagement reports:**

**Constant Contact:** 2,596 subscribers, increase of 16 since beginning of month; open rate 44% (industry average-25.65%)

**Facebook:** Total page "likes" to date- 1,976 (increase of 44 since beginning of Feb)

**Twitter:** 2,398 followers, up 62 over 54-day period

### **Tourism**

- Brookhaven Cherry Blossom Festival - 20 digital billboards across metro Atlanta.
- Cherry Blossom Festival listed in Explore Georgia March Newsletter
- ½ page ad and Cherry Blossom Festival listing in March issue of Atlanta Magazine
- 7,500 Brookhaven Cherry Blossom Festival Postcards distributed to Visitor Information Centers and direct mailing
- Cherry Blossom Festival Editorial to be included in Spring issue of Southern Distinction
- Two ¼ page full color Cherry Blossom Festival ads in Birmingham, AL newspaper, along with digital ads
- Slider image for Cherry Blossom Festival on Discover DeKalb homepage
- Cherry Blossom Festival Blog posted on Discover DeKalb website
- Social Media campaign (Facebook post on 3/1 - 9,072 people reached with 152 Likes/36 Shares/9 Comments)
- Social Media campaign will continue running through the Cherry Blossom Festival
- Multiple e-newsletters throughout March to promoting Chery Blossom Festival
- Brookhaven 4X9 Travel Brochure – 3,000 printed - distribution to advertising inquiries, Visitor Information Centers and Festivals
- ½ page ad in March issue of Atlanta Now Magazine - also Cherry Blossom Festival listing on Atlanta.net
- ½ page ad plus editorial/photo in March Points North Magazine

- Professional Photo shoot at Olde Blind Dog Café for dining promotions
- ¼ page ad in March 11 & 25 weekend editions of the AJC printed newspaper
- Brookhaven hotels included in 2016 Discover DeKalb Visitors Guide/Coupon Brochure (100,000 copies)
- Participated in Travel South in Winston Salem, NC – 36 appointments.
- Attended the AMTA General and Board meetings.
- Participating in Maryland motor coach Group Leader Show in Harrisburg, PA – 500 attendees.
- Did follow-up (30) on the Select Traveler Group Leader Show in Little Rock, Arkansas.
- Family Reunion Workshop - February 20<sup>th</sup> – 50 attendees - 32 Families
- Black Family Expo - February 27<sup>th</sup> - 500 attendees
- 8 February Family Reunion leads - 475 room nights
- Meeting Planner site visits with Brookhaven hotels
- Brookhaven site visit in Discover DeKalb van with Meeting Planner and Director of Sales showcasing hotels, shopping and amenities
- Attending EXPO NC Trade show - March 2016
- Booked at Holiday Inn Perimeter – March 2016 - 15 rooms
- Booked at Hilton Garden Inn – April 2016 - 24 rooms
- Booked at Holiday Inn Perimeter – April 2016 - 13 rooms
- Booked at Hilton Garden Inn Perimeter April 2016 – 52 rooms
- Booked at Holiday Inn Perimeter – April 2016 - 14 rooms
- Booked at Holiday Inn Perimeter – April 2016 - 15 rooms
- Booked at Holiday Inn Perimeter – April 2016 - 45 rooms
- Booked at Hilton Garden Inn – May 2016 - 15 rooms
- Booked at Holiday Inn Perimeter – May 2016 - 55 rooms
- Booked at Holiday Inn Perimeter – May 2016 – 30 rooms
- Booked at Holiday Inn Perimeter – May 2016 - 15 rooms
- Booked Holiday Inn Perimeter – November 2016 - 725 rooms
- Presented an overview of Discover DeKalb’s services and commitment to Mayor John Ernest, Jr, and members of the City Council, along with a notebook containing Discover DeKalb collateral materials.

## **Information Technology**

### **General IT**

- Using Group Policy deployed new printers.
- Repaired spot cooler in server room
- Upgraded all servers AppAssure agents to match backup cores
- Setup Panic Button test schedule
- Tested Panic Button alarms
- Corrected Storage Array RAID controller Module issues
- Removed unused virtual servers

## Service Desk

Month	2014	2015 Tickets Closed	2016 Tickets Closed
Jan	161	138	205
Feb	148	229	205
Mar	162	257	
Apr	297	335	
May	270	262	
Jun	203	351	
Jul	148	235	
Aug	117	279	
Sep	183	193	
Oct	209	262	
Nov	196	209	
Dec	218	171	
Total	2312	2921	

## GIS

- ChatComm/CAD
  - Continued effort of working with other ChatComm Cities to push new GIS standardized data maintenance process
  - Delivered data on 2/12. Waiting to test reload of street data and load of address point data.
- Public Works GIS rollout
  - Released instructions on how to edit Sign data. Waiting on feedback on Sign data creation.
  - Database modifications were required to allow secure and auditable edits
- Loading of new Public Works data
- Significant work on parcel, street and address point data.
- Attended Cityworks Regional User Group meeting
- Ongoing map/data requests

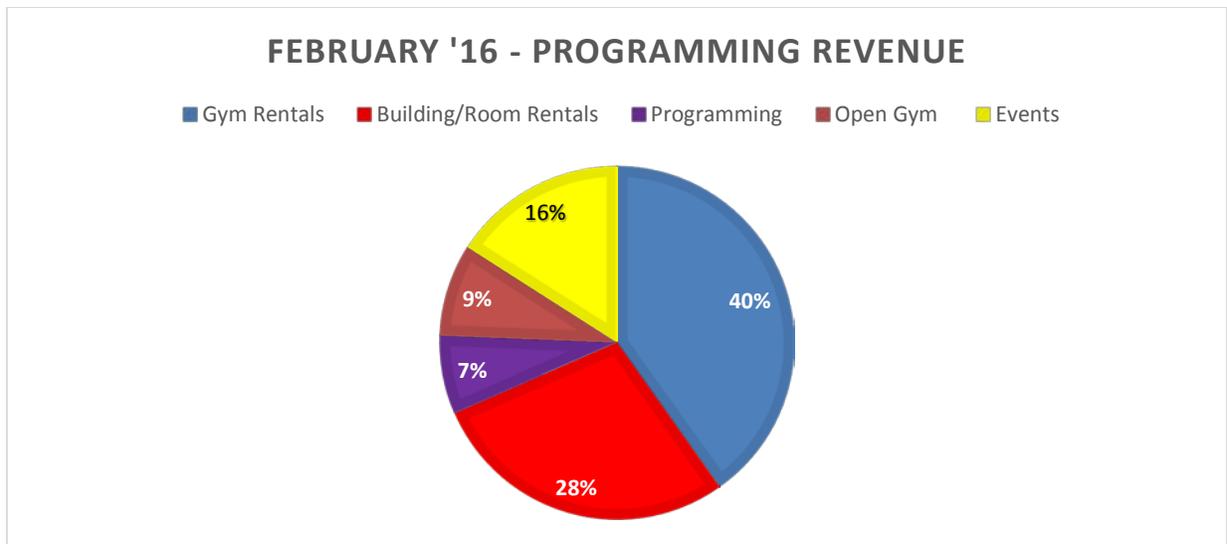
## Police Department

- Proof of concept for wifi access point upload of car videos
- Demonstrations for body cameras, car cameras

## Parks & Recreation

### February brought in:

- 2 Tango signups for \$120
- 3 senior trip signups for \$45
- 1 Art class signups for \$60
- 2 Chess class signups for \$70
- 11 Meditation drop-ins for \$110
- 2 gymnastics drop-ins for \$20
- 16 registrants for Valentine's Dance for \$400
  - 15 Valentine's Dance walkups for \$375
  - 1 Valentine's Dance vendor fee for \$25
- Open Gym/Passes brought in \$447 between both gyms.
- Brought in \$2,130 in gym rentals for the month.
- Classrooms/community room/APB rentals brought in \$1,500
  - *Total program signups/drop-ins/fees for February = \$5,302.00*



### Spring 2016 programs available for registration are as follows:

- Fitness Classes
  - Adult Yoga- Beginner
  - Inner Retreats Meditation
  - Boot camps at Lynwood
- Senior Programs
  - Ageless Grace
  - Senior Trips

- REI
  - How to Train Series
- Creative Movement and Dance
  - Hip Hop
  - Mother Goose
  - Tap/Ballet 1
  - Tap/Ballet 2
- Art Programs
  - Young Rembrandts Creative Cartooning
  - Young Rembrandts Preschool Drawing
  - Art Workshops
- Gymnastics Programs
  - Mighty Mite I
  - Mighty Mite II
  - Tiny Tots
  - SB Gymnastics Camp
- Dance Classes
  - Argentine Tango for Beginners
- Chess
  - Intro to Chess
- Youth Fitness
  - Kidding Around Yoga

**Upcoming Programs**

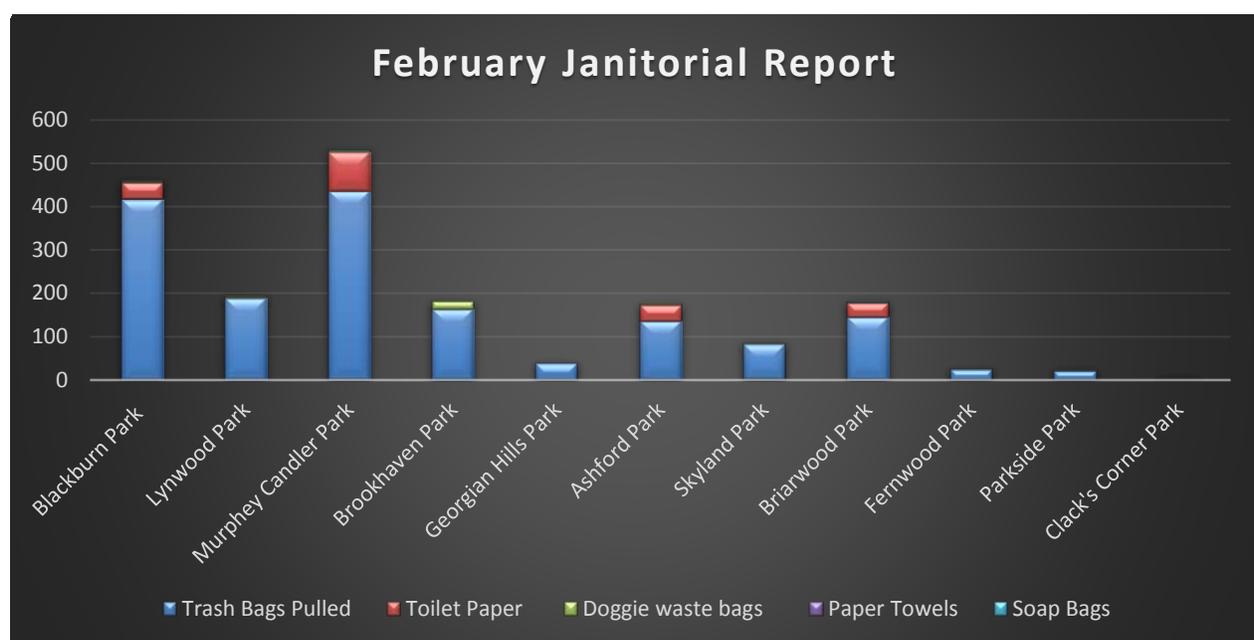
- Senior Trip to Civil Rights Institute – 3/19
- Parent’s Night Out – 3/25 at Lynwood Community Center
- Easter Egg Hunt – 3/26 at Blackburn Park

**Parks/Facilities and Grounds Maintenance Monthly Report**

- Attended and completed the US Play Coalition’s Playground Safety and Maintenance Program offered by Clemson University.

	<b>Trash Bags Pulled</b>	<b>Toilet Paper</b>	<b>Doggie waste bags</b>	<b>Paper Towels</b>	<b>Soap Bags</b>
Blackburn Park	417	38	2	1	0
Lynwood Park	190	0	2	0	0
Murphey Candler Park	436	90	3	0	1
Brookhaven Park	164	0	17	0	0
Georgian Hills Park	39	0	0	0	0
Ashford Park	136	37	2	0	0

Skyland Park	83	0	1	0	0
Briarwood Park	145	33	1	0	2
Fernwood Park	24	0	1	0	0
Parkside Park	20	0	1	0	0
Clack's Corner Park	1	0	0	0	0
<b>Totals</b>	<b>1655</b>	<b>198</b>	<b>30</b>	<b>1</b>	<b>3</b>



#### **Major Park Maintenance/Renovation Projects:**

- Completed the construction of new nature trail bridge at Murphey Candler Park
- Continuation of invasive removal program at Brookhaven Park and Skyland Park with Sheep herds
- Completion of backstop repairs at Blackburn Park
- Addition of Quick Start line on Ashford and Lynwood Park Tennis Courts
- Completed the painting interior and exterior of Ashford Park Activity Building
- Continued design and permitting work for Murphey Candler Park Little League Practice Pavilion project (partnership w/MCLL)
- Removal of 20+ dead/dying/hazardous trees inventoried by City Arborists in Murphey Candler, Parkside, Lynwood, and Blackburn Parks
- Began hardscape renovations at Lynwood Park
- Began the renovation and painting of Lynwood Recreation exterior and gymnasium
- Renovation and repair of athletic field netting and fencing at Murphey Candler Park

- Began working with maintenance contractor to solicit quotes for hardscape improvements (Skyland Park, Lynwood Park, Murphey Candler Park, and Blackburn Park)
- Re-lamping of Murphey Candler Park sports field lighting in preparation to spring baseball and softball seasons
- Began the re-roofing of Murphey Candler Park Stadium/Restroom/Storage buildings.

### **Athletics:**

- We have 24 teams registered to participate in our adult Softball League this spring. League play will be held on Monday and Wednesday evenings at Blackburn Park.

### **Police**

#### **Support Services – February 2016**

- February 1: Met with Medusa’s Lounge for inspection prior to their grand opening
- February 1: Attended the PTO Committee meeting with Police Department
- February 1: Prepared and wrote a College Safety Article to be published in local High School news papers
- February 2: Attended the feasibility study meeting
- February 2: Attended the Metro Atlanta Law Enforcement Social Media Group Meeting
- February 3: Attended the Hispanic Citizens Police Academy planning meeting
- February 5: Attended the Ashford Glen Home Owner’s Association Meeting
- February 5: Attended the Brookhaven Gardens Home Owner’s Association Meeting
- February 8: Attended the Annual Report meeting for the Police Department
- February 8: Attended a PTO committee meeting at City Hall with members from all Departments
- February 9: Assisted CID with case translation
- February 10: Held another Hispanic Citizen’s Police Academy meeting
- February 10: Hosted a meeting with Watch Guard Body Camera
- February 11: Officer Piquant and Officer Nino worked Uniform Patrol to cover shift shortage
- February 17: Began 5K research for Hot Pursuit
- February 17: Attended a meeting with AT&T in regards to upcoming MATEN meeting
- February 19: Assisted CID by serving a subpoena for an active case
- February 19: Assisted Uniform Patrol by directing traffic due to apartment fire
- February 22: Deployed Speed trailer 2 on Ashford Dunwoody Road
- February 22: Hosted meeting with Judge Stevenson and the City Manager to discuss procedural processes
- February 23: Attended T.I.M.E quarterly meeting in Sandy Springs with multiple Metro Agencies
- February 23: Met with Woodward and Montclair Elementary schools
- February 23: Sgt. Young attended the Council Work Session and Council Meeting at City Hall
- February 24: Attended Cherry Blossom Festival preparation meeting
- February 24: Officer Nino assisted Municipal Court by working court security

- February 25: Conducted a Crosswalk Traffic Enforcement Detail on Dresden Drive
- February 26: Completed multiple on air interviews with news media
- February 29: Officer Piquant assisted Municipal Court by working court security

	Piquant	Nino	Young	TOTAL
Incident Reports	4	3	3	10
Accident Reports	0	2	0	2
Patrol Assist	18	15	14	23
Arrests	2	0	1	3
Citations	3	0	4	7
Press Releases	0	2	0	2

- In Addition, there were a total of 9 media inquiries which were handled
- 5 on air interviews were conducted
- Speed trailers were deployed to two different location throughout the month

**MONTHLY REPORT: PT Officer / Reserve Officers**

Category	Total
POP Logged	1
Assist Patrol	14
Citations	11
Warnings	5
Transport	11
Arrests	1
Child Safety Seat Install Classes	3
Shifts Worked	22
Court Service Hours	74
Traffic Enforcement Hours	16
Fleet Service Hours	122
Transport Hours for Uniform Patrol/NET	8

- Monthly GOHS seatbelt count completed
- One Teen Driving class Taught

**Monthly Report: K-9 Officers**

	Fikes
Patrol Assist	156 Hrs.
Other Agency Assist	36 Hrs.
Training	37 Hrs.
Search Warrants	0
Citations	2
Warnings	4
Felony Arrests	3
Misdemeanor Arrests	4
City Ordinance Arrests	3
Wanted Person Located	1
K-9 Search	4
K-9 Tracks	0
K-9 Demonstrations	1
Marijuana Seized	0
Cocaine Seized	0

**Monthly Report: N.E.T.**

Patrol / CID Assist	204 Hrs.
Other Agency Assist	45.5 Hrs.
Training	37 Hrs.
Search Warrants	0
Field Interviews	1
Citations	10
Warnings	4
Felony Arrests	5
Misdemeanor Arrests	6
City Ordinance Arrests	2
Wanted Person Located	0
Asset Seizures	\$0

Methamphetamine Seized	0.0 Ggms.
Cocaine Seized	2.0 Ggms.
Marijuana Seized	58.0 Ggms.
MDMA Seized	0.0 Ggms.
GHB Seized	0.0 oz.
Schedule pills Seized	1

**Additional K-9 and N.E.T. Activities:**

- Officers assisted Uniform Patrol throughout the month of February due to personnel shortage.
- Attended MATEN meeting hosted by Chamblee P.D. on 02/10/16.
- Officers attended Active Shooter class February 11 – 12, 2016.
- K-9 assisted Homeland Security at Hartsfield Jackson International Airport February 16 – 17, 2016.
- Assisted DeKalb County S.O. with Operation Safe Streets during the week of February 22 through February 24. NET and K-9 Officers assisted DCSO in serving criminal warrants throughout DeKalb and other metro Atlanta counties.

**Criminal Investigations Division**

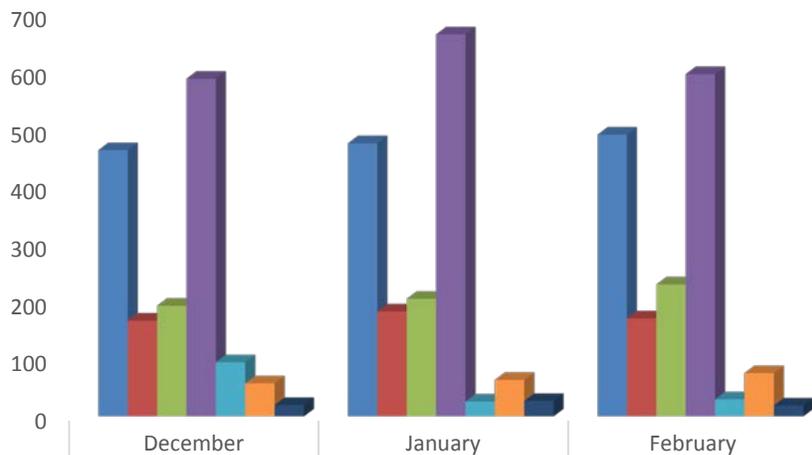
**Criminal Investigations Report**

Total Reports Handled	196
Total Reports Cleared INACTIVE	244
Total Reports Ex-Cleared	11
Total Reports Unfounded	12
Total Arrests by Investigators	10
Warrants Obtained Pending Arrest	8
Search Warrants	12

**Brookhaven Police Department  
Activity Summary Report - 2016**

	December	January	February
Incidents Reported	463	475	490
Custodial Arrests	168	184	172
Accidents	194	206	231
Citations Issued	587	664	595
Residential Security Watches Requested	95	26	30
Field Interviews	58	64	76
Wanted People Apprehended	20	27	19

## BPD Stats for December - February 2016



	December	January	February
■ Incidents Reported	463	475	490
■ Custodial Arrests	168	184	172
■ Accidents	194	206	231
■ Citations Issued	587	664	595
■ Residential Security Watches Requested	95	26	30
■ Field Interviews	58	64	76
■ Wanted People Apprehended	20	27	19

## **Public Works**

### **Major Initiatives Completed**

- MS4 2015 Annual Report Completed and Submitted February 22<sup>nd</sup>
- Punch lists for 2015 Street Resurfacing
- Skyland Trail- Reconstruction of Failed Culvert Crossing
- Hydrovac, Jetting, and Cleaning of Clogged Storm Sewers at W. Brookhaven Drive, 2487 Drew Valley, and 2225 Johnson Ferry.

### **Major Initiatives in Progress/Upcoming**

- Dresden Drive Rapid Flashing Beacon Crosswalk Installation Underway
- Sidewalk concept design underway: Caldwell Rd from Green Meadows Lane to Cheshire Way, and Lanier Drive from Windsor Parkway to Hearst Drive
- Bragg Street Curb Adjustments
- Striping and Utility Adjustments for 2015 Paving
- Dresden Fence Installation and Sidewalk Renovation
- Dresden Drive Culvert Modification Impact Analysis at North Fork Peachtree Creek Tributary A
- Ashford Dunwoody Corridor Study
- Murphey Candler Lake & Nancy Creek Watershed Improvement Plan
- North Fork Peachtree Creek Greenway Master Plan
- Bicycle, Pedestrian, and Trail Plan
- Design Development for Storm Sewer Improvements at Stratfield Drive
- Coordination with Dekalb County School District to Address erosion at Kittredge Magnet School.

### **Ongoing Coordination**

- PTOp 5 year Grant coordination w/ PCID
- RTOP Coordination with GDOT – Signals on Peachtree Road and Clairmont Rd
- PTOp Coordination with PCIDs/GDOT – Signals on Ashford Dunwoody Rd, From Lake Hearn to Johnson Ferry
- PCIDs Public Works Committee - Coordination with PCIDs, Sandy Spring, Dunwoody
- Buford Hwy Streetscape/Sidewalk Project – Coordination with GDOT
- MOA to participate in ongoing Upper Chattahoochee River Basin Mapping Project with Dekalb County, Decatur, Dunwoody, and GaDNR for FEMA FIRM and FIS updates scheduled to become effective in 2017
- MARTA maintenance of detention pond at Redding Road

### **Meetings Attended**

- February 1- MARTA Project and Development Team Presentation
- February 2- Murphey Candler Lake Site Meeting with Nancy Creek Watershed Improvement Plan Consultant
- February 3- Nancy Creek Watershed Public Meeting #4

- February 16- RTOP Coordination Meeting
- February 16- PTOF Coordination Meeting
- February 16- Peachtree Creek Greenway Open House
- February 17- Ashford Dunwoody Corridor Advisory Meeting
- February 25- Brookhaven coordination meeting with Georgia Development Partners
- February 26- Kittredge Magnet School Site Visit with Dekalb School District Design Consultant

**Plan Review for the year**

- Building, 156 YTD
- Demolition, 29 YTD
- Land Disturbance, 6 YTD
- New Single Family Home, 25 YTD
- Rezoning, 0 YTD

**Completed Work Orders**

<b>2016</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>TOTAL</b>
<b>Street Maintenance</b>								
Sidewalk Repairs	4	1						<b>5</b>
Curb Replacement	4	1						<b>5</b>
Pothole Work Orders	2	1						<b>3</b>
Patching Work Orders	6	5						<b>11</b>
Signs	20	22						<b>42</b>
<b>Traffic Signals</b>								
Signal Repairs	7	12						<b>19</b>
<b>ROW Maintenance</b>								
Trees in Road	4	6						<b>10</b>
ROW Maintenance	6	6						<b>12</b>
<b>Stormwater</b>								
Storm Drains Cleaned	0	3						<b>3</b>
Storm Drain Repairs	0	5						<b>5</b>
<b>Total work orders</b>	<b>53</b>	<b>62</b>						<b>115</b>

**Service Requests**

<b>2016</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>TOTAL</b>
Sidewalk Problem	0	3						<b>3</b>
Curb & Gutter Problem	2	0						<b>2</b>
Pavement Problem	16	14						<b>30</b>
Sign Problem	0	1						<b>1</b>
Signal Problem	1	1						<b>2</b>
Speed Device Problem	0	0						<b>0</b>
Tree Problem	0	0						<b>0</b>
ROW Problem	2	6						<b>8</b>
Storm Water Problem	10	13						<b>23</b>
<b>Total Service Requests</b>	<b>31</b>	<b>38</b>						<b>69</b>

**ROW Encroachment Permits (including Dumpster/Road closers)**

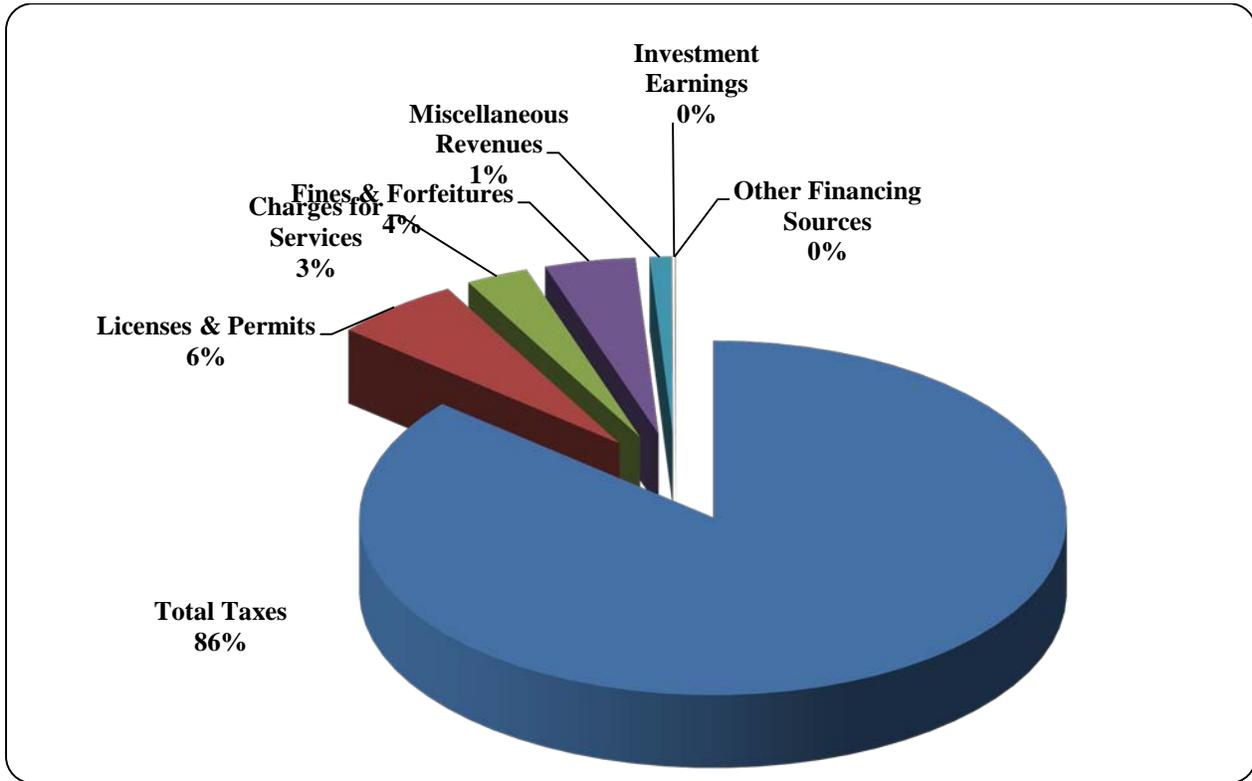
Permits Issued year to date: 66

Permits issued this month: 47

## Finance

<b>For The Second Month Ending February 29, 2016</b>				
	<b>2016 Amended Budget</b>	<b>YTD Transactions</b>	<b>Variance from Budget</b>	<b>% of Annual Budget</b>
Property Tax	6,642,980	111,715	(6,531,265)	1.68%
Motor Vehicle Tax & Title Ad Valorem Tax	330,000	35,712	(294,288)	10.82%
Recording Intangible Tax	90,000	11,657	(78,343)	12.95%
Real Estate Transfer Tax	36,000	5,861	(30,139)	16.28%
Franchise Tax	3,035,000	3,013,840	(21,160)	99.30%
Alcoholic Beverage Excise Tax	800,000	170,958	(629,042)	21.37%
Energy Excise Tax	35,000	13,174	(21,826)	100.00%
Motor Vehicle Rental Excise Tax	50,000	6,810	(43,190)	100.00%
Business & Occupational Tax	2,300,000	491,165	(1,808,835)	21.36%
Insurance Premium Tax	2,800,000	15,200	(2,784,800)	0.54%
Financial Institutions Tax	55,000	-	(55,000)	0.00%
Penalties & Interest	<u>12,000</u>	<u>965</u>	<u>(11,035)</u>	<u>8.04%</u>
Total Taxes	<u>16,185,980</u>	<u>3,877,057</u>	<u>(12,308,923)</u>	<u>23.95%</u>
Licenses & Permits	1,700,000	262,710	(1,437,290)	15.45%
Charges for Services	427,500	129,160	(298,340)	30.21%
Fines & Forfeitures	1,250,000	186,865	(1,063,135)	14.95%
Miscellaneous Revenues	191,750	45,663	(146,087)	23.81%
Investment Earnings	5,000	1,654	(3,346)	33.08%
Other Financing Sources	<u>1,080,000</u>	-	<u>(1,080,000)</u>	<u>0.00%</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 20,840,230</u></b>	<b><u>\$ 4,503,109</u></b>	<b><u>\$ (16,337,121)</u></b>	<b><u>21.61%</u></b>

## Revenues by Source



	2016 Amended Budget	YTD Transactions	Variance from Budget	% of Annual Budget
General Government	6,532,438	603,541	5,928,897	9.24%
Housing and Development	2,925,382	307,101	2,618,281	10.50%
Public Safety	8,159,306	1,495,478	6,663,828	18.33%
Public Works	895,791	170,343	725,448	19.02%
Judicial	695,466	96,052	599,414	13.81%
Culture and Recreation	1,699,953	329,073	1,370,880	19.36%
Other Financing Uses	<u>305,500</u>	=	<u>305,500</u>	<u>0.00%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 21,213,836</u></b>	<b><u>\$ 3,001,588</u></b>	<b><u>\$ 18,212,248</u></b>	<b><u>14.15%</u></b>

## Expenditures by Governmental Activity

